

## Important instructions for submitting Online Application Form

Before proceeding for submitting application form, keep the following ready:

- (i) **Registration Number** of the Qualifying Examination
- (ii) **Photograph with signature** at the bottom
- (iii) **Reserved category certificate** - if applying under any reserved category and
- (iv) **All credentials** in support of your candidature.

After you are ready proceed as follows:

Step-1:	<ul style="list-style-type: none"><li>✓ Visit <a href="http://www.kashmiruniversity.net">http://www.kashmiruniversity.net</a> or <a href="http://www.kashmiruniversity.ac.in">www.kashmiruniversity.ac.in</a> and click on Link <b>Admissions</b>. You will get links of different Application Forms.</li><li>✓ Click on the link of the <b>relevant Application Form</b></li></ul>
Step-2:	<ul style="list-style-type: none"><li>➤ Carefully read the <b>Important Instructions</b> for registration and form submission before proceeding.</li><li>➤ Click on "<b>I Agree, Proceed to Register as Student.</b>"</li><li>➤ Create a <b>Username and Password</b> - ensure you remember them for future reference.</li><li>➤ Enter a <b>valid mobile number and candidate's e-mail address</b> during registration for communication purposes.</li></ul>
Step-3:	<ul style="list-style-type: none"><li>❖ After successful Registration, login into the system for submitting On-line Application Form.</li><li>❖ Compulsorily enter your "<b>Qualifying Examination Registration Number.</b>" and Click "<b>Next</b>".</li></ul>
Step -4:	Enter the required details, upload your latest passport-size photograph with your signature at the bottom, and click " <b>Next.</b> "
Step-5:	<p>Select the mode of the scheme under which the qualifying exam was passed (NEP-2020, CBCS/Non-CBCS/ Annual). If CBCS, enter the number of credits earned for each subject (for PG Courses only)</p> <ul style="list-style-type: none"><li>• Select the programmes/ course(s) you wish to apply for.</li><li>• You can apply for all eligible programs using a single application form.</li><li>• Choose your preferred campus/college (if multiple options are available).</li><li>• Click "<b>Next</b>" to preview your application form.</li></ul>
Step-6:	<ul style="list-style-type: none"><li>✓ If there is any variation click on "<b>Previous</b>" button, make necessary corrections and then Click "<b>Submit</b>".</li><li>✓ Get a printout of the Application Form and note the auto-generated Form No. for future reference.</li></ul>
Step-7:	<ul style="list-style-type: none"><li>➤ Deposit the prescribed <b>online application fee (non-refundable)</b> of <b>Rs. 900/-</b> (Rs. 250/- as application fee + Rs. 500/- as entrance fee + Rs. 150/- for IT Fee) for one program.</li><li>➤ Add <b>Rs. 250/-</b> for each additional program if applying through a single application form.</li></ul>

### Important Notes:

- ✓ Candidates need not to submit the hard copies of the application form.
- ✓ Fee reconciliation takes about 3 days after which the candidates shall get confirmation.
- ✓ In case of non-confirmation within 5 days, candidates may contact the Directorate of IT&SS.